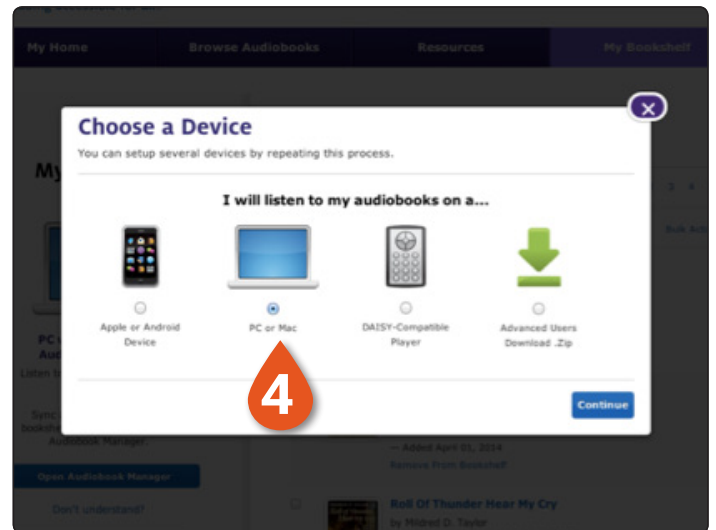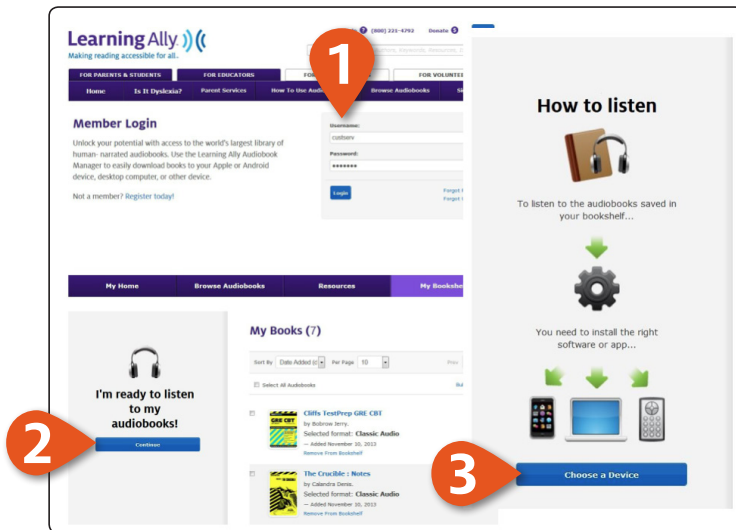Welcome to Link! We want to make sure installing and using Link is as easy as possible. Follow these simple steps to begin your learning experience.

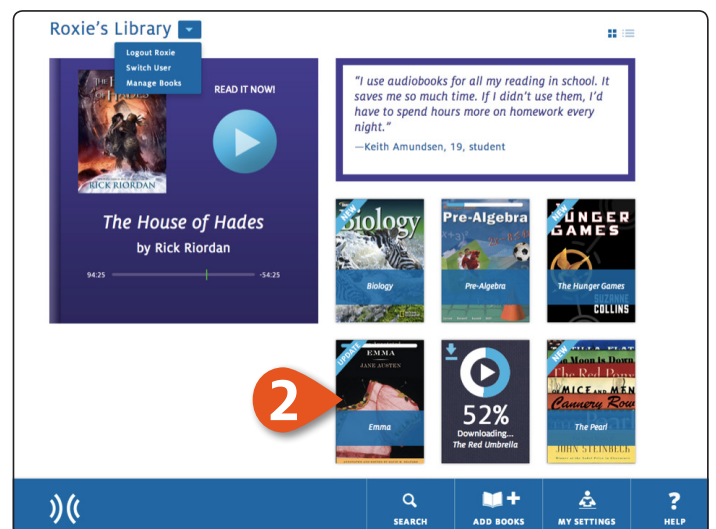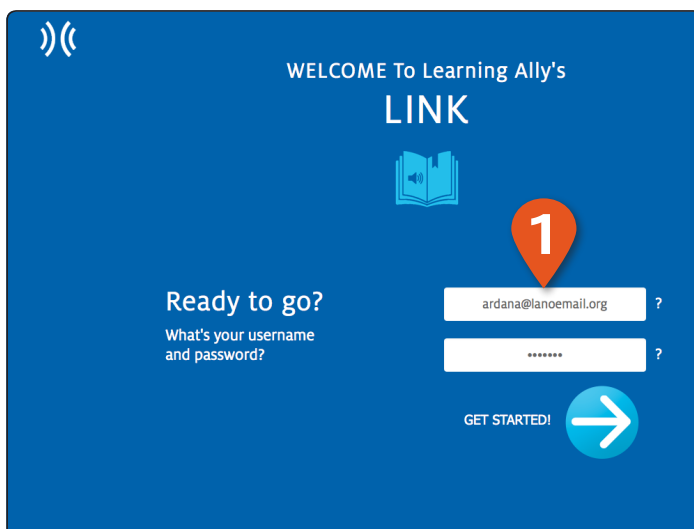## INSTALLING LINK

1 Log in to Learning Ally at www.LearningAlly.org

2 Select **CONTINUE** when you're ready to listen to audiobooks.

3 Select **CHOOSE A DEVICE** to initiate download.

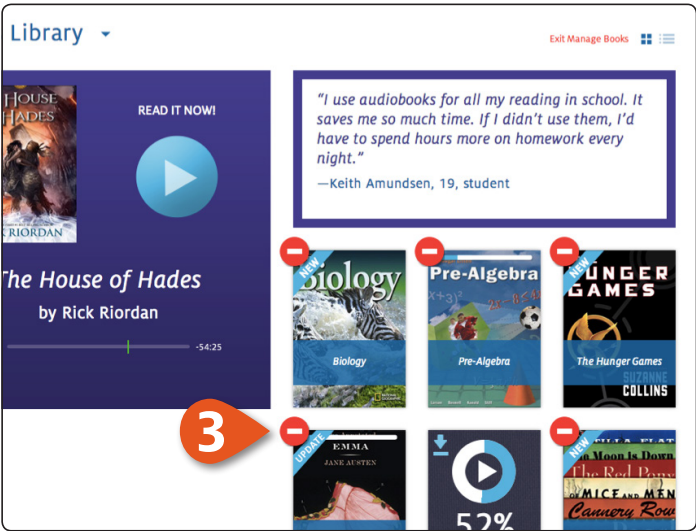4 Select **PC** from the device list. Follow the download and installation steps on your PC.

USING LINK
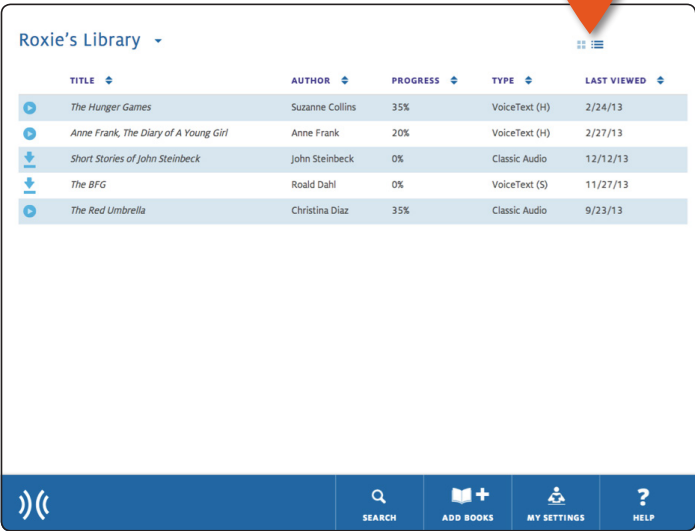

1 Launch Link and log in using your **USERNAME** and **PASSWORD**.

2 This is the **BOOKSHELF** which displays all of your audiobooks. Here you can browse, download books and view progress on your current book.
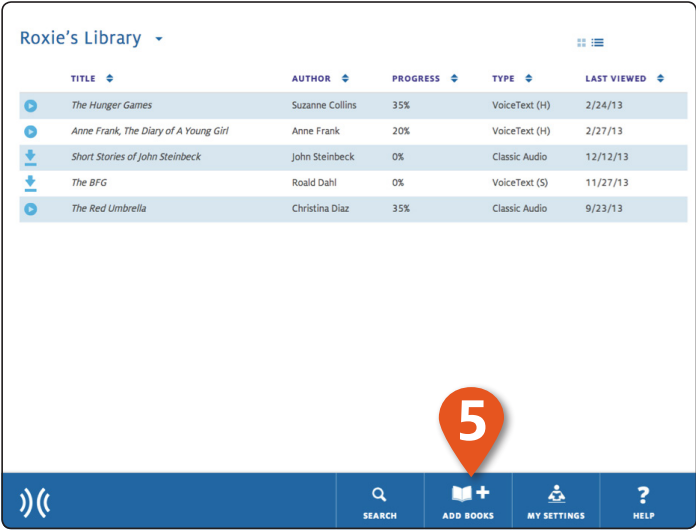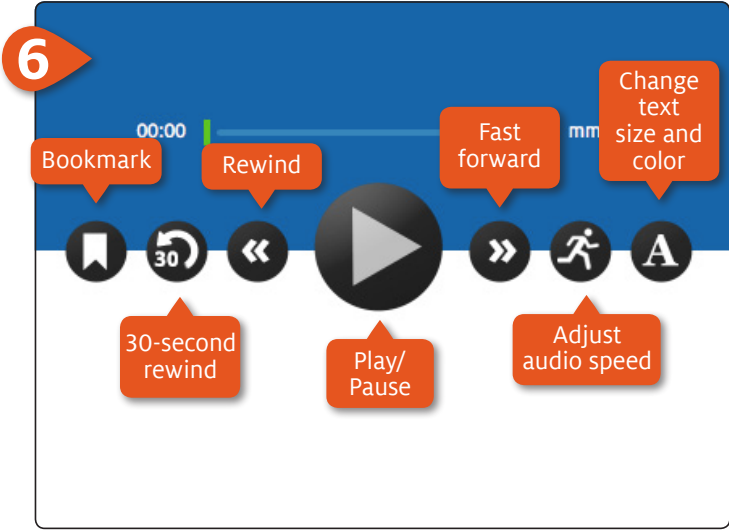
3 To delete books from the bookshelf, select **MANAGE BOOKS** from the library drop-down menu. Click 🚫 to remove books.
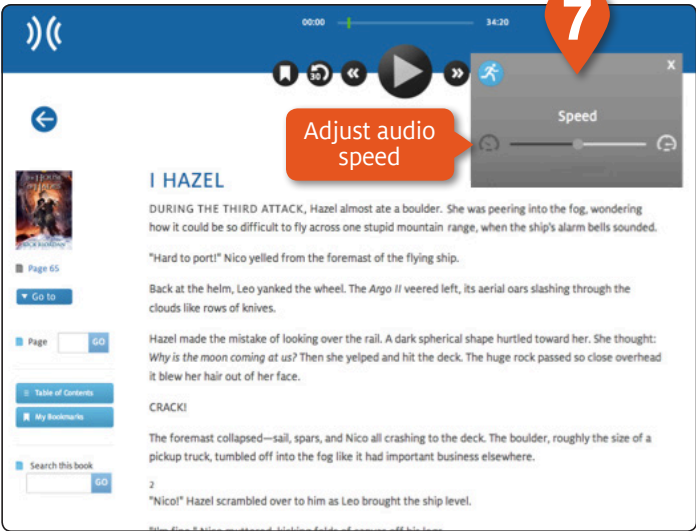

4 You can switch from bookshelf view to a list view using the **VIEW CONTROLS**. List view provides audiobook details including author, progress and the last date viewed.
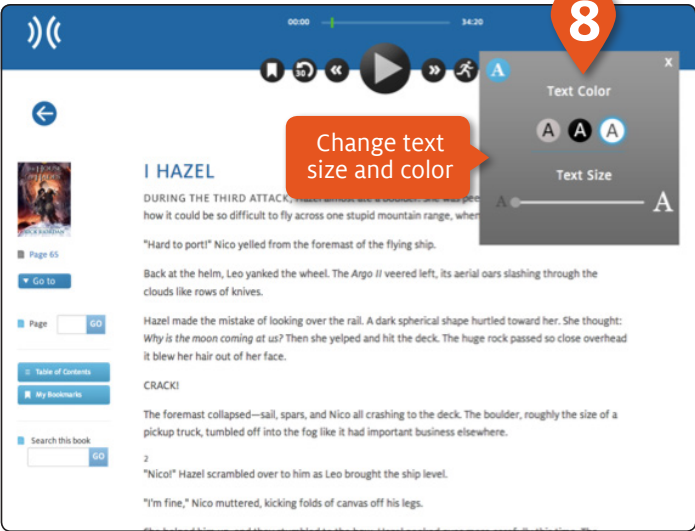

5 click on **ADD BOOKS** to access your online bookshelf, then use the refresh button to update Link to see your new book.

Bookmark Rewind Fast forward Change text size and color 30-second rewind Play/Pause Adjust audio speed

6 This is the **NAVIGATION BAR** on the audiobook reading screen. From here you can control your experience. You can play, move back and forth between pages, set bookmarks and navigate your book.
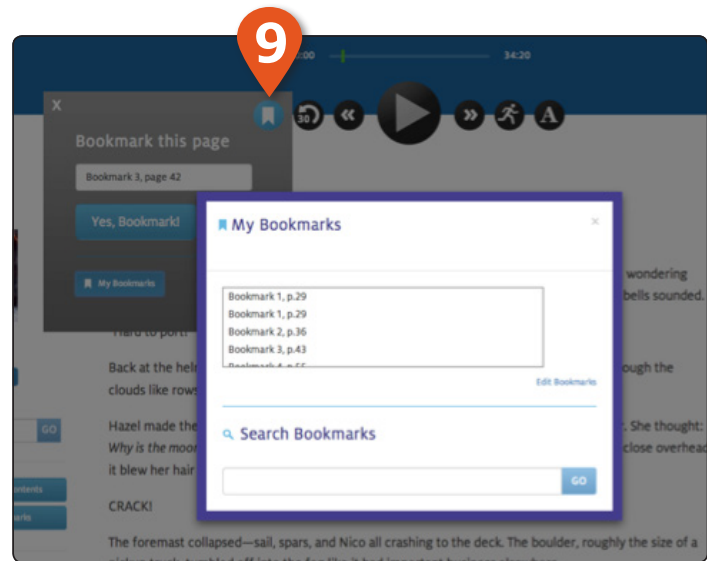

Adjust audio speed

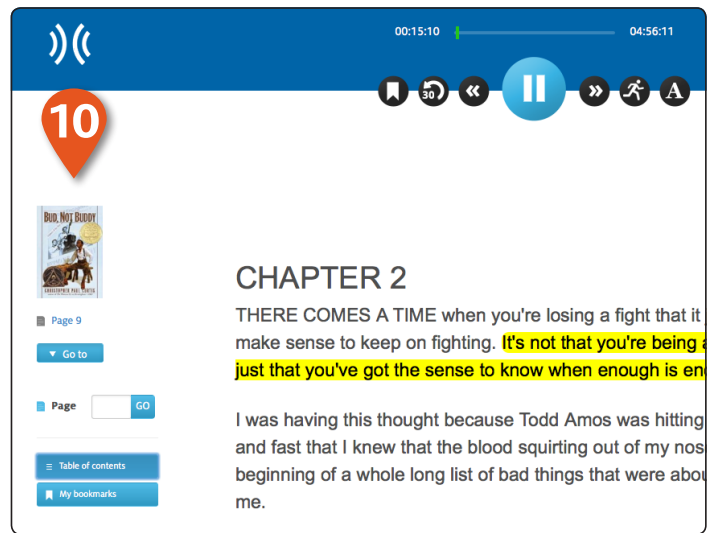**7** You can adjust the audio speed.

Change text size and color

8 You can change the text size and color.
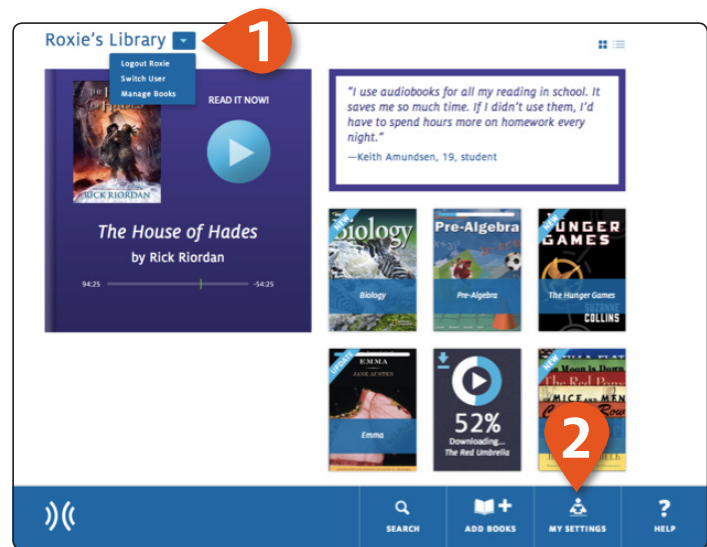
USING LINK

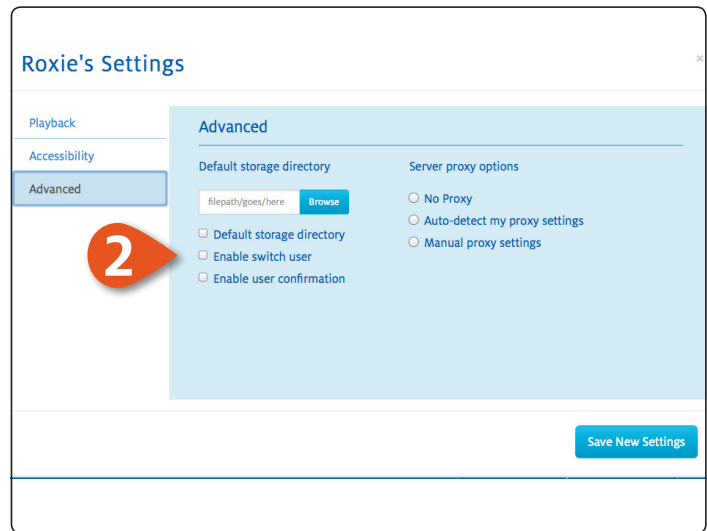**9** You can add bookmarks at any point using the **ADD BOOKMARK** control.

10 The left side panel provides simple controls that allow you to to jump to a page, a table of contents and access saved bookmarks. You can search your books using keywords and phrases.

USER SWITCHING AND ADVANCED SETTINGS

1 If you are in a classroom where multiple students use the same device you can easily switch users by selecting **SWITCH USER** from the library drop-down menu.

2 Access advanced settings and controls using the **MY SETTINGS** feature. You can set reading preferences and access administrative controls. Follow the on-screen directions to change these settings.

ASSISTANCE

If you need assistance please contact us at **CustServ@LearningAlly.org** or call **800.221.4792**, 8:30 am – 8:30 pm ET.

Learning Ally))((
TOGETHER IT'S POSSIBLE